Terms and Conditions

Bookings and fees

- Individual bookings require a payment of 100% of the session fee upfront.
- Discounted block bookings require upfront payment of 50% of the total amount and the other 50% one day before the first lesson.

Payments

- Payments must be made on time. Repeated delayed payments will lead to no further bookings until all outstanding invoices have been paid in full.
- Late payments of up to one week will incur a 10% late fee, which will be added to the invoice.
- Late payments of up to two weeks will incur a 15% late fee, which will be added to the invoice.
- Late payments of up to three weeks will incur a 20% late fee, which will be added to the invoice.
- Late payments of one month or longer will incur a 25% late fee, which will be added to the invoice. In addition, legal action will be taken, the cost of which will be passed onto the client.

Cancellations

- Booked sessions can be cancelled free of charge* with up to 24 hours notice. You can then reschedule to another date within the next 2 weeks; this depends, of course, on the availability of the stage! If no free date can be found within that period, or you decide to not rebook, I must charge 50% of the tuition fee*.
- Cancellations with less than 24 hours notice are charged at 100% of the session fee.
- In case of a no-show the 100% of the booking fee will be charged***.

**The booking is not considered confirmed until this payment has been received. Confirmation of receipt of payment will be sent by email, thus confirming the booking.*

**Payment of the cancellation fee does not give entitlement to a replacement coaching session; a new booking will be required, which will be charged at the advertised rates.*

**The client remains liable for the stage hire fee, which must be paid as per the regular payment terms and conditions.*

Discounts and Special Offers

- A discount of 10% is offered for block bookings of 6 sessions or more. The discount only applies at the time of booking, and cannot be applied retroactively.
- Special offers may be made available throughout the year. Such offers will be available for a limited period only, and cannot be combined with the 10% block booking discount or any other offers.
- These sessions must be taken within two months of the first session. Any unused sessions will be forfeited.
- The 10% block booking discount and special offers do not apply to the stage hire fee, which must be paid in full, except for special offers involving free stage hire.

* *Please note that for **all** cancellations and rebookings, as well as no-shows, the full cost of hiring the stage will have to be passed onto you.*